

May 29, 2026

(23-2026-a)

VIA EMAIL

Peter Pillsbury, Clerk of the Board
Dobbins/Oregon Fire Protection District
9150 Marysville Road, Oregon House, CA 95962
clerk@dohfireca.gov

Re: Public Records Act Request — Director Appointment Process

Dear Mr. Pillsbury:

This is a request under the California Public Records Act, Government Code section 7920.000 et seq. I am submitting it as a member of the public. I request the following records concerning the pending appointment of a Director to fill the vacancy declared by the Board:

1. The notice of vacancy publicizing the open Director position, including the date and method of publication or posting (newspaper, website, social media, posted physical locations, mailings, or otherwise).
2. Any application form, instructions, eligibility criteria, qualification statement, or other materials provided to the public concerning the vacancy.
3. Any application deadline that has been set, posted, or communicated.
4. All applications received from any person for the vacant Director position, including each applicant's submitted materials in full.
5. All written communications (emails, texts, letters, notes, or other writings, on District or personal accounts and devices) between or among any board member, the Fire Chief, the Clerk of the Board, District counsel, and any other person, concerning (a) the vacancy itself, (b) the process for filling it, (c) any prospective or actual applicant, or (d) any individual being recruited or considered for the appointment, from May 1, 2026 through the date of your response.
6. Any criteria, scoring rubric, interview questions, or selection methodology the Board has used or intends to use in evaluating applicants.
7. The agenda, complete agenda packet, staff report, draft resolution or order, and any other materials prepared for the next board meeting at which the appointment is to be considered.
8. Any written legal advice, opinion, or memorandum concerning the vacancy declaration or the appointment process.

City of San Jose v. Superior Court (2017) 2 Cal.5th 608 confirms that records on personal devices or in personal accounts of public officials that relate to the conduct of public business are public records subject to disclosure.

Please respond within ten (10) days as required by Government Code section 7922.535. Please provide responsive records in electronic format (PDF or native email) where available. If you assert an exemption for any record, please identify the record and cite the specific statutory exemption. If no records responsive to any numbered request exist, please state so specifically by category number, so that the response is unambiguous as to which categories are returning records and which are not.

If any duplication or processing cost is anticipated, please notify me before incurring it.

Thank you for your assistance.

Sincerely,

Charles Sharp

